



**NORTH YORKSHIRE  
FIRE & RESCUE AUTHORITY**

# **North Yorkshire Fire and Rescue Authority**

## **Appointments Committee**

**Meeting of the Appointments Committee to be held on Friday 18 May 2018 at 10.00am at the Board Room, Coxwold House, Birch Way, Easingwold, YO61 3FB (Location plans attached at pages 5 to 7.)**

### **Business**

#### **Public Items**

1. Minutes of the meeting held on 30 April 2018  
**(Pages 8 to 13)**
2. Declarations of Interest
3. Exclusion of the Public - The Committee is recommended to approve the following – That, in pursuance of Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of items 5 and 6 on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation) Order 2006.
4. Question or Statements from Members of the Public. *(Members of the public may ask questions or make statements at this meeting subject to the provisions of Standing Order 6, which include the requirement to deliver notice (to include the text of the question/statement) in writing or by email to Ruth Gladstone (contact details at the foot of the first page of this Agenda) by midday on Tuesday 15 May 2018.)*

#### **Private Items – Reports circulated to Members only**

5. Scenario Planning and Associated Proposals - Report of the Legal Adviser, Monitoring Officer and Secretary to the North Yorkshire Fire and Rescue Authority  
**(Attached for Members only)**
6. Vacancy for Chief Fire Officer/Chief Executive – Report of the Legal Adviser, Monitoring Officer and Secretary to the North Yorkshire Fire and Rescue Authority  
**(Attached for Members only)**

Enquiries relating to this agenda please contact Ruth Gladstone **Tel: 01609 532555, or 01347 825550 immediately prior to the start of the meeting, or e-mail [Ruth.Gladstone@northyorks.gov.uk](mailto:Ruth.Gladstone@northyorks.gov.uk)**

Website of the North Yorkshire Fire and Rescue Service: [www.northyorksfire.gov.uk](http://www.northyorksfire.gov.uk)

Barry Khan  
Secretary to the North Yorkshire Fire and Rescue Authority

County Hall  
Northallerton

Notes:

(a) Emergency Procedures for Meetings

On hearing the fire alarm, you should leave the building by the nearest safe fire exit. Persons should not re-enter the building until authorised to do so by the Fire and Rescue Service.

(b) Audio/Visual Recording and Photography at Meetings

Recording is allowed at Authority, committee and sub-committee meetings which are open to the public. Please give due regard to the Authority's protocol on audio/visual recording and photography at public meetings, a copy of which is available from Ruth Gladstone whose contact details are at the foot of the first page of the Agenda. Anyone wishing to record is asked to contact Ruth Gladstone prior to the start of the meeting. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

# NORTH YORKSHIRE FIRE AND RESCUE AUTHORITY

## APPOINTMENTS COMMITTEE

**1. Membership:**

	Name	NYFRA Political Group	Constituent Council
1.	Aspden, Keith	Lib Dem	CYC
2.	Backhouse, Andrew	Con	NYCC
3.	Blades, David	Con	NYCC
4.	Randerson, Tony	Lab	NYCC
5.	Richardson, Tony	Con	CYC

**2. Substitute Membership: see overleaf**

Political Composition:	Conservative	3
	Labour	1
	Lib Dem	1
	Members not in a NYFRA Political Group	<u>0</u>
	Total	<u>5</u>

Quorum: 3. If it is not possible for any Authority Member from a constituent Council to be present at a meeting of a Committee or Sub-Committee, any Authority Member from that Council may request that particular business is not considered at that meeting. Such requests must be made to the Secretary to the Authority by no later than midday on the working day prior to the meeting. Where such a request is received, the business will not be considered until a Member from that constituent Council can be present. (Standing Order 27(3))

**2. Appointments Committee Substitute Members:**

<b>Conservative Group</b> 1. Swiers, Helen 2. Windass, Robert 3. Ireton, David	<b>Lib Dem Group</b> 1. Webber, Geoff
<b>Labour Group</b> 1. Myers, Danny	

## **Terms of Reference of the Appointments Committee**

- (i) To exercise the functions set out in paragraphs (ii) – (v) below in respect of the Chief Fire Officer/Chief Executive and his/her Directors.
- (ii) To determine an appropriate recruitment package within existing policies as regards salary, benefits and removal expenses in respect of vacancies in the posts at (i).
- (iii) To appoint, as necessary, any recruitment consultants in respect of vacancies in the posts at (i).
- (iv) Where a vacancy occurs in a post to which (i) refers, to:-
  - (a) interview all applicants who meet the Personal Qualities and Attributes, and National Occupational Standards relevant to the post; or
  - (b) select a short-list of suitable applicants and interview those on that list; and (in either case)
  - (c) having carried out such interviews, either appoint one of the candidates to the vacancy, or decide not to appoint any of the candidates, but instead to take such further action in relation to the filling of the post as the Committee may determine.
- (v) To evaluate, from time to time, with the support of the Head of Human Resources as technical adviser, the terms and conditions of the posts to which (i) refers and make necessary changes to them.





