



North Yorkshire Fire and Rescue Authority

Appointments Committee

**Meeting of the Appointments Committee to be held on Monday 13 August 2018 at 1.00pm
at the Board Room, Coxwold House, Birch Way, Easingwold, YO61 3FB**

Business

Public Items

1. **Minutes of the meeting held on 18 May 2018** (Pages 5 to 9)
2. **Declarations of Interest**
3. **Exclusion of the Public** - The Committee is recommended to approve the following – That, in pursuance of Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of item 5 on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation) Order 2006.
4. **Question or Statements from Members of the Public.** *(Members of the public may ask questions or make statements at this meeting subject to the provisions of Standing Order 6, which include the requirement to deliver notice (to include the text of the question/statement) in writing or by email to Ruth Gladstone (contact details at the foot of the first page of this Agenda) by midday on Wednesday 8 August 2018.)*

Private Item

5. **Vacancy for Interim Chief Fire Officer/Chief Executive and Interim Deputy Chief Fire Officer** - Report of the Legal Advisor, Monitoring Officer and Secretary to the North Yorkshire Fire and Rescue Authority
(Pages 10 to 19. Report attached for Appointments Committee Members and the North Yorkshire Police and Crime Commissioner only)

Barry Khan
Secretary to the North Yorkshire Fire and Rescue Authority

County Hall
Northallerton

Notes:

(a) Emergency Procedures for Meetings

On hearing the fire alarm, you should leave the building by the nearest safe fire exit. Persons should not re-enter the building until authorised to do so by the Fire and Rescue Service.

(b) Audio/Visual Recording and Photography at Meetings

Recording is allowed at Authority, committee and sub-committee meetings which are open to the public. Please give due regard to the Authority's protocol on audio/visual recording and photography at public meetings, a copy of which is available from Ruth Gladstone whose contact details are at the foot of the first page of the Agenda. Anyone wishing to record is asked to contact Ruth Gladstone prior to the start of the meeting. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

NORTH YORKSHIRE FIRE AND RESCUE AUTHORITY

APPOINTMENTS COMMITTEE

1. **Membership:**

	Name	NYFRA Political Group	Constituent Council
1.	Aspden, Keith	Lib Dem	CYC
2.	Backhouse, Andrew	Con	NYCC
3.	Blades, David	Con	NYCC
4.	Randerson, Tony	Lab	NYCC
5.	Richardson, Tony	Con	CYC

Note relating to the meeting to be held on 13 August 2018:- City Councillor Danny Myers will be attending this meeting as Substitute for County Councillor Tony Randerson

2. **Substitute Membership:** see overleaf

Political Composition:	Conservative	3
	Labour	1
	Lib Dem	1
	Members not in a NYFRA Political Group	<u>0</u>
	Total	<u>5</u>

Quorum: 3. If it is not possible for any Authority Member from a constituent Council to be present at a meeting of a Committee or Sub-Committee, any Authority Member from that Council may request that particular business is not considered at that meeting. Such requests must be made to the Secretary to the Authority by no later than midday on the working day prior to the meeting. Where such a request is received, the business will not be considered until a Member from that constituent Council can be present. (Standing Order 27(3))

2. Appointments Committee Substitute Members:

Conservative Group	Lib Dem Group
1. Swiers, Helen 2. Windass, Robert 3. Ireton, David	1. Webber, Geoff
Labour Group	
1. Myers, Danny	

Terms of Reference of the Appointments Committee

- (i) To exercise the functions set out in paragraphs (ii) – (v) below in respect of the Chief Fire Officer/Chief Executive and his/her Directors.
- (ii) To determine an appropriate recruitment package within existing policies as regards salary, benefits and removal expenses in respect of vacancies in the posts at (i).
- (iii) To appoint, as necessary, any recruitment consultants in respect of vacancies in the posts at (i).
- (iv) Where a vacancy occurs in a post to which (i) refers, to:-
 - (a) interview all applicants who meet the Personal Qualities and Attributes, and National Occupational Standards relevant to the post; or
 - (b) select a short-list of suitable applicants and interview those on that list; and (in either case)
 - (c) having carried out such interviews, either appoint one of the candidates to the vacancy, or decide not to appoint any of the candidates, but instead to take such further action in relation to the filling of the post as the Committee may determine.
- (v) To evaluate, from time to time, with the support of the Head of Human Resources as technical adviser, the terms and conditions of the posts to which (i) refers and make necessary changes to them.